

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 6 June 1956

TO : Chief, Plans and Policy Staff

FROM : Chief, Intelligence School

SUBJECT: Weekly Activities Report No. 23
31 May - 6 June 1956

I. SIGNIFICANT ITEMS

Nothing to report.

II. OTHER ACTIVITIES

1. Mr. [] have begun work on a revised curriculum for the course in Intelligence Principles and Methods to be offered primarily for JOT's. At the suggestion of the Chief, JOTP, the course will put increased emphasis on the techniques of intelligence reporting.

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2. Mr. [] viewed a series of short films on effective speaking procured by the []/ISB. Although the films treated such speech problems as voice, gestures, platform appearance, and stage fright, they were considered too elementary in nature to be useful in intelligence briefing instruction.

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3. The Reading Improvement Branch issued materials for the self-study program in reading improvement to three Agency employees last week, two from ORR and one from the Office of Security.

4. Since 19 March, six TSS engineers have been taking a special reading improvement course scheduled Monday and Friday afternoons. Three completed the course on 4 June; the others have work to make up before completion.

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25 YEAR RE-REVIEW

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